

BLOFIELD PARISH COUNCIL

Minutes of the **Annual Meeting of Blofield Parish Council**
held at Blofield Courthouse on
Tuesday 17th May 2011 at 7.00pm.

PRESENT:

Mr. M. Tetlow, Dr. D. Pilch, Cllr. P.Thain, Cllr. A. Pawsey and Mrs. S. Shackle.
Clerk Mrs. D.R.Wyatt and Mrs. B. Dawson, also present

1. ELECTION OF CHAIRMAN

Mr. Tetlow took the chair to ask for nominations for Chairman.
Cllr. A.Pawsey proposed and Cllr. Mrs. S. Shackle seconded and it was agreed unanimously that Mr.D.Ward be elected as Chairman.

Chairman Cllr. .D.Ward took the Chair, signed the Declaration of Acceptance of Office and thanked the Council for electing him.

Meeting was interrupted by the attendance of the new District Councillor Paul Green a local businessman. Copies of all future minutes were requested.
After introductions there was much discussion about various affairs to bring new D.C. up to speed on our affairs.

2. ELECTION OF VICE-CHAIRMAN

It was agreed that Mr. A.Pawsey be elected as Vice-Chairman for the coming year.

3. ACCEPTANCE OF APOLOGIES FOR ABSENCE.

Apologies forwarded by Cllr. Mrs. Toothill, were agreed and accepted.

4. CO-OPTION OF PARISH COUNCILLORS

Cllr. Dr.D.Pilch had requested to join the council again and was duly elected. Proposed by Cllr.D. Ward and seconded by Cllrs. S.Shackle.Declaration

5. ELECTION OF VARIOUS COMMITTEES AND REPRESENTATIVES.

VILLAGE HALL REPRESENTATIVES.

Margaret Harker Hall – Cllr.Dr. D. Pilch agreed to represent the Council.

Heathlands – Cllr. P. Thain agreed to represent the Council.

Blofield Courthouse – Cllr. Mrs. S. Shackle agreed to represent the Council.

BLOFIELD FUEL CHARITY

Mrs. B. Dawson (Clerk)
Mrs. S. Rose. Chairman.
Mrs. G. Butler 2007-2011 – Vice Chairman
Mrs. P. Wilson 2007 –2011
Dr.David Pilch 2010 – 2014
Ex Officio Rev.Paul Cubitt 2007 –2011

Meeting interrupted by residents attending re Allotments.

Mrs. Dawson, explained for the benefit of the new councillors, about the Fuel Charity.
Parish Council agreed that they would be happy for Mrs. Dawson to continue Clerking this Charity.

TREE WARDENS

Dr. D. Pilch was agreeable to continue in this post. All agreed.

FOOTPATHS & TOWN PIT.

Footpaths - Mr. Tetlow was willing to continue carrying out the work with the footpaths and to set dates for this year and we would appoint someone when we were more complete.

Town Pit – Currently no councillor available.

Website – Mr. Tetlow will carry on for a little time but we require a new /Webmaster.

FINANCE

Chairman – Cllr. D. Ward agreed to accept this position. Unanimously agreed.

Council's Internal Auditor – Cllr. Mr.P.Thain agreed to take this position. Unanimously agreed.

Internal/External Auditor – It was agreed that Mrs. Pauline James be asked to continue. Unanimous.

CHEQUE SIGNATORIES

It was agreed that Mrs. S. Shackle and Mr. A. Pawsey would complete Bank forms to become official signatories. Chairman would arrange for a Debit Card for the Clerk to use on line when required.

- 6 **AUDIT COMMISSION OF ANNUAL RETURN FOR YEAR ENDED 31ST MARCH 2011**
Copy report was presented, read to Council and accounts duly signed.
7. **BLOFIELD ALLOTMENT ASSOCIATION.** Progress was reported.
It was agreed that a working party MEETING would be arranged before the next meeting.
8. **DATE OF NEXT MEETING.**
Next meeting will be at Blofield Courthouse at 7.30pm on 21st June 2011.
9. Chairman thanked everybody for coming and closed the meeting at 9.00pm.