

# BLOFIELD PARISH COUNCIL

Minutes of the Blofield Parish Meeting held on Tuesday 20<sup>th</sup> September 2011, in Margaret Harker Hall at. 7.30pm.

1. **PRESENT: Chairman Mr. D. Ward** Cllrs, Dr.D.Pilch, P.Thain, Mrs. S Toothill and Mrs. S. Shackle.
2. **APOLOGIES FOR ABSENCE**  
Apologies were received and accepted from. Cllr. A. Pawsey (Vice Chairman),
3. **DECLARATIONS OF INTEREST** (Forms provided for completion if required)  
Personal Declaration of Interest was declared by Dr. D.Pilch as a member of the Allotment Association.  
Meeting suspended for public participation.
4. **OPEN FORUM (15 mins:** - Parishioners can explain their concerns about matters on the Agenda)  
Inc: District & County Cllrs  
There were no County or District Councillors in attendance. Also no representative from the Norfolk Constabulary.  
PC233 Julie Swift forwarded a report which is attached as Appendix 1.  
Mrs.P.Wilson asked why the request to the Doctor's Surgery to allow a bus shelter to be placed on the edge of their land, was no longer on the minutes. Clerk to write again.  
Also had enquired of N.C.C. regarding Bus shelters and requested that we carry out this project again. Clerk to contact NCC for details.  
Mrs. Wilson also reported that a resident had stated that despite ringing the parish clerk on several occasions, about the state of the footway/hedge in areas on Doctor's Road and North Street, cutting and clearance work had still not been carried out. Cllr.Pilch stated that Mark Barber had issued the order on 16<sup>th</sup> May for this work to be carried out.  
In answer to Cllr. Thain's query regarding "Open Forum", it was agreed that it would be placed on our next agenda for our Standing Orders, shortly to be reviewed, to be changed to read "all could come along and express their views on any subject matter. During the allotted time allowed"  
The curtesy of informing the Clerk that you wished to be placed on the list will therefore be cancelled.  
Mrs. Wilson also reported that she had not been able to find the Agenda on the Website and had noted that there were clubs there that had ceased and clubs in existence that were not listed.  
Clerk replied that a message would be placed in Focal Point asking for club organisers to inform the Clerk of their needs and the website would be running soon now, having had a change of Webmaster.  
Resident reported that the broken fence in Globe Lane had still not been repaired. Clerk to chase again.  
Also request to move Allotments to before the Planning was denied as we had already re-arranged the Agenda.  
"Council meeting resumed"
5. **CHAIRMAN'S REPORT**  
Nothing to report.
6. **MINUTES OF THE LAST MEETINGS 2011**  
Minutes of 19<sup>th</sup> July were amended as required\* and duly signed by the Chairman as a true record.  
Minutes of 10<sup>th</sup> August were duly signed as a true record.  
Proposed by Cllr. Thain and seconded by Cllr. Shackle.  
\*Item 7.4.  
Dr. Pilch also reported that Mr. Peter Matless should read Mackness.  
Item 7.5.  
Names should read Mark Symonds and Andy Joblin.
7. **MATTERS ARISING FROM THE PREVIOUS MINUTES**  
7.5 BDC had suggested that Dr. Pilch meets with the Broadland Ecologist. This he will pursue.
8. **FINANCE.**  
See separate sheet attached.  
Council also approved a payment of £200 towards costs of replacing Gates and fencing owned jointly by Margaret Harker Hall and the Parish Council.

Cllr. D.Pilch declared an interest as representative of the Committee.

- 8.1/2** Cheques and balances were agreed and cheques authorised for payment.  
Proposed Cllr. Thain and seconded Cllr.Shackle.
- 8.3 To agree the sum of £500, to purchase laptop and current software for the exclusive use of the Clerk on behalf of Blofield Parish Council. Proposed Cllr. Dr. Pilch and seconded Cllr. P.Thain.  
All agreed.
- 8.4 After discussion it was agreed to pay Mr. Sowerby the sum of £75 for supplying paint and decorating the Blofield Bus Shelter.
- 8.4a Also agreed that the three slats could be replaced on the seat there. Clerk to ask Mr. Mitchell our maintenance man to attend to this.
- 8.5 Barclays – signatures - Appointment of Bankers Form required.  
Clerk to attend to this item upon Cllr Pawsey's return as signature is required.
- 8.5 Donation request from Rev.Paul Cubitt on behalf of the Church building project.  
After discussion, it was agreed to invite Rev. to attend one of our meetings to explain the building programme.
- 9. PLANNING – plans for consideration.**
- 9.1. **20111190** – 3.Allens Close, Blofield Heath.  
**For:** 1.Extension of existing dormer and conversion of Flat roof to pitched roof.  
2.Alterations and extensions to utility room.  
Mr. R. Wade.  
*Council had no objections to this application.*
- 9.2 **20111245** – Renenergy Ltd, Woodbastwick Road, Blofield, NR13 4RR  
**For:** Variation of Condition of No.4 of Planning permission 20080874 to permit Agricultural Storage until August 2013.  
Mr. Lori Baker.  
*Council had no objections.*
- 9.3. 20111271- Land adj: Manor House, North Street, Blofield, NR13 4RQ  
**For:** Erection of 1 detached dwelling including new access from Highway.  
D & C Murrell Ltd.  
*Cllr.D.Pilch asked for clarification of the affordable housing and confirmation of the enforcement.*  
*Council requested that our District Cllr arranged for this to be called in as outside the permitted development area.*
- 9.4 **20110972**- Land adj: 20, Yarmouth Road, Blofield, NR13 4JS  
**For:** Erection of 14 dwellings (5 affordable and 9 open market) including Vehicular and Pedestrian access.  
*After discussion Council requested that this also be called in as outside the development area.*
- 9.5 **20111241** – 74,Mill Road, Blofield Heath, NR13 4QS  
**For:** Extending and Alterations to Outbuilding for Ancillary use.  
*Council had no objections.*
- 9.6 Broadland District Council re: 3, Allens Close, Blofield Heath, NR13 4QR.  
Appeal starting date fixed by the Planning Inspectorate 24<sup>th</sup> August 2011.  
*On members authority Clerk has forward a reply stating that there were no objections.*
- 20. BLOFIELD COURTHOUSE.**  
Mr. Bunce put to the Council a request for assistance with the heating system.  
All avenues have been explored and it comes back to the Parish Council, the owners.  
The Management Committee have built up the cliental to a respectable level where it is profitable and they are confident that with heating in the Courthouse this can be increased even more.  
Cllr D.Ward stated that he would consult with a member at Broadland District Council and would report back.

In answer to questions re: 106 monies, the Clerk explained that these could not be used for this purpose as policy is laid down for this. However I cannot see why we cannot come to some arrangement.

**10. CONSULTATIONS.**

Broads Authority – Examination of the Development Management Policies DPD Consultation on the Comprehensive Schedule Changes Proposed to the DPD by the Authority, including CD.  
Reply by Thursday 29<sup>th</sup> September..  
The council had no comment to make.

**10.1 BDC – Local Development Framework Documents.**

Documents supplied:- Development Plan – “Short listed sites”  
Management DVD – “Issues and Options”  
Landscape Character Assessment Supplementary Document – SPD Draft, plus CD. Reply required by 19<sup>th</sup> December.  
No decision made but booklets distributed.

**10.2 BDC – PLANNING FOR THE FUTURE – EXHIBITIONS**

Blofield Exhibition at Margaret Harker Hall – October 7<sup>th</sup> 1.00pm -7.30pm.  
Cllrs requested to attend if possible.  
Cllr. Shackle was concerned that Blofield and Blofield Heath have now been identified as separate entities. When did this occur and where did it come from? Broadland Authorities and Mr. Simpson M.P. have been approached by her.

**11. CORRESPONDENCE**

**11.1 Reve Educational Foundation & Blofield-in-need Charity.**

Accounts received for 31<sup>st</sup> March 2011. Posters supplied for notice boards.

**11.2 Annual Meeting of Town and Parish Councils, Tuesday October 11<sup>th</sup>. 6.45 buffet, meeting proper 7.30pm.**

Cllr. Ward and Cllrs. Mrs. Shackle agreed to attend.

**11.3 BDC – Homes for Local People.**

Development of “Exception Sites” – Would welcome the opportunity to have a meeting.  
Council agreed that a meeting in January might be arranged.

**11.4 BDC – Erection of five new dwellings adj: The Lodge, North Street.**

Developer has suggested “Manor Close” as a suitable name.  
Council agreed that others ie Blofield and Hemblington Schools should be approached for assistance in choosing a name. Heads of School to be consulted.

**11.5 BDC – Confirmation of Parish Skip at Heathlands 24/25<sup>th</sup> September.**

**11.6 NCC. Cabinet member for Planning \* Transportation.**

Delivering Local Highway improvements in partnership with Town and Parish Councils  
Will await bids to go forward as a share of next years allocated allowance. Parish Council to pay 50%. Bids to be in by 20<sup>th</sup> January 2012. – Noted.

**11.7 BDC – Review of Polling Districts and Polling Places.**

Any comments that we might have to be submitted by October 10<sup>th</sup>.  
Council was content with current arrangements.

**12. ALLOTMENTS**

Cllr. Ward stated that members should continue to enquire about Garden Farm but bear in mind that this area is up for sale.  
Cllr. Thain reported that they were discussing the infrastructure.  
It was clarified that the 106 monies for all the village to partake of was available for part use of allotments.

**13. KEEP BLOFIELD SPECIAL**

Parish Council agreed that they would support the team and monies awarded will be ring fenced for their use.

Chairman announce the resignation of Cllr. Toothill and stated that after further thought it was hoped that Sarah would return.

**14. TOWN PIT.**

Price received from BTCV for £300 plus VAT per day, a skip will be required possibly W/E 11<sup>th</sup> or 18<sup>th</sup> October.

Owing to resignation a new councillor was required to take the position of checking Town Pit. Cllr. D. Ward volunteered to carry this out until a replacement was found.

**15. DOG BINS.**

Cllr.s.Shackle had submitted a list of areas required on behalf of the parishioners. Clerk to forward this to the authorities.

**16. STANDING ORDERS.**

To adopt from the new Standing orders the way forward for this council. Clerk to copy and supply to all councillors.

**17. WEBMASTER**

Agreement for voluntary position of Webmaster for the Website Blofield.net.

This was signed by Mr.Martin Brocklehurst.

Mr. Tetlow asked how the P.C. had control over content.

This was why all material goes through the Clerk and if any has to be brought to the Parish Council then it will be presented.

**18. CO-OPTION OF NEW COUNCILLORS.**

Mr. M. Tetlow and Mrs. P. Wilson were adopted onto the council, registration form signed and seats taken. Chairman welcomed them back.

**19. ST.ANDREWS & ST.PETERS CHURCH BLOFIELD**

It was decided that the Rev.Paul Cubitt was invited to attend our next meeting to explain the the building project.

**21. PREREQUISITES FOR PLANNING APPROVAL (Requested by Cllr. P.Thain)**

Placed on next agenda, nearer the commencement.

Cllr.Thain wished for further guidance on regulations regarding large projects.

**22. TABLE ENVELOPE – remaining communications will be circulated in “Round Robin”.**

**23. COUNCILLORS INPUT.**

INVITATION TO MARGARET HARKER HALL from the Management committee inviting all to a social evening on 22<sup>nd</sup> October at 8.0pm. Replies by the 16<sup>th</sup> October.

**24. PARKED ITEMS.**

**PREREQUISITES FOR PLANNING APPROVAL.**

**BUS SHELTERS**

**SURGERY LAND REQUEST,**

**STANDING ORDERS**

**LDF.**

**NAME FOR NORTH STREET HOUSING.**