

# BLOFIELD PARISH COUNCIL

Minutes of the Blofield Parish Meeting held on Tuesday 19<sup>th</sup> July 2011, in Heathlands Community Centre at 7.30pm.

Acting Chairman Cllr. A. Pawsey welcomed everybody to the meeting.

1. **PRESENT: Chairman** Cllr. A. Pawsey (Vice Chairman), Cllrs, Dr.D.Pilch, P.Thain, Mrs. S Toothill and Mrs. S. Shackle.
2. **APOLOGIES FOR ABSENCE**  
Apologies were received and accepted from Cllr.. D. Ward .
3. **DECLARATIONS OF INTEREST** (Forms provided for completion if required)  
Personal Declaration of Interest was declared by Dr. D.Pilch as a member of the Allotment Association.
4. **OPEN FORUM (15 mins: - Parishioners can explain their concerns about matters on the Agenda)**  
Inc: District & County Cllrs  
There were no County or District Councillors in attendance. Also no representative from the Norfolk Constabulary.  
PC233 Julie Swift forwarded a report which is attached as Appendix 1.
  - 4.1 LA.Cluster: Brundall Chairman Grant Newman, explained to members that it had been suggested that an informal Local Authority cluster should be formed between the parishes of Brundall, Postwick, Blofield, Strunpshaw and Cantley.  
Council members were quite interested in this and would appreciate further information when available.
5. **CHAIRMAN'S REPORT**  
There was no report from the Chairman but Vice Chairman reported that Cllr. D. Ward had referred the issue of the flat above the Norwich Motor Co Garage to Mr. P. Kirby of broadland District Council..
6. **MINUTES OF THE LAST MEETING 21<sup>st</sup> June 2011**  
Clerk requested to add to Item 15 "The Council accepted the recommendation contained in this report". Presented minutes the agreed as a true record and duly signed.  
Minutes were proposed by Cllr Thain and seconded by Cllr. Shackle.
7. **MATTERS ARISING FROM THE PREVIOUS MINUTES.**
  - 7.1 Minute 4. Members were informed that Garden Farm was now up for sale.  
It was also agreed that Mr. Courtier's report at the previous meeting should be replied to expressing dismay at the "lack of vigour" in enforcement and the Council seeks assurances that the outstanding matters will be pointed out to any potential purchaser of Garden Farm.
  - 7.2 Item 11. Margaret Harker Hall.  
Cllr. Dr. Pilch reported that a notice regarding this matter had been displayed. Sarah Russen, Chairman of Margaret Harker Hall, proposed a meeting by herself and the Parish Council to explain limitations and responsibilities. Council agreed that this would be a good idea.
  - 7.3 It was also suggested that standing items should be on the agenda as per those as item 12/13/14 and 17 on the agenda of June 21<sup>st</sup>.
  - 7.4. Cllr.Dr. Pilch explained about Town Pit and it was suggested that he obtain a price from BTVC for annual clearance work.  
Mr. Peter Mackness has agreed to keep the Town Pit area clear of rubbish and Cllr.S. Toothill agreed to take over the responsibility for Town Pit.
  - 7.5 Cllr. D.Pilch also discussed Plantation Wood. Situation explained for the benefit of the new Councillors and Dr. Pilch was waiting for a date to meet with Mark Symonds and Andy Joblin to see if the required work could be carried out under the tree Warden Scheme. Council agreed that Dr. Pilch carry this forward.

- 7.6 Item 14. Dr. Pilch reported that a meeting had been held on the 18<sup>th</sup> July.
- 7.7 It was reported that two dog bins had been found together and Cllr. Shackle agreed to contact the people who have requested dog bins again for the exact areas
- 15. ALLOTMENTS**  
Item was asked to be brought forward and council agreed.  
Report was verbally given by Cllr. Thain and copies will be available upon request.  
Remarks also made by resident member of Allotment Association.
- 8. FINANCE.**
- 8.1** Cheques and balances were agreed and cheques authorised for payment.  
Proposed Cllr. Thain and seconded Cllr. Shackle.  
Statement initialled by Cllr. Pawsey.
- 8.2 Internal Audit. Copies for councillors for information for future works.  
These were read to council and explained that they would be on forward Agendas. Council asked for copies of these agendas.  
Clerk suggested that Standing Orders should be agreed first and informed members where they could be found on the Nalc site for perusing and forwarding comments for next meeting.
- 8.3 Barclays – signatures – Appointment of Bankers Form required.  
Clerk to attend to this
- 9. PLANNING - Plans for consideration**
- 20110833 –Low Barn Farm, Lingwood Road, Blofield, NR13 4LL**  
Dwelling (Outline)  
Mr. Michael Andrews.  
Members agreed to contact Mr. Beaumont (BDC Planning) and await a further corrected application.
- 20110925 – Acorn Chapel, Woodbastwick Road, Blofield**  
Variation of condition 7 of Planning Permission 20091586 (On site Parking and Manoeuvring Area)  
Mr. Ralph Kozmian-Ledward.  
Parish Council confirmed that there were no objections to this variation.
- 10. BEACON PLANNING LTD**  
-To consider and incorporate any proposals the Parish Council may have for new facilities or improvements to existing ones that would benefit the local community, as outlined in the JCS.  
Council agreed that they had objected to this application before, being out of the development area and therefore had nothing to add. *Objection.*
- 11. PARISH PLAN**  
Comments – copied to councillors.  
The Parish Plan was presented to Council by Cllr. S. Toothill and accepted. Thanks were expressed for the hard work carried out by the P.P. committee.  
There was much discussion about the way forward , suggestions were that a Surgery be held at alternative sites , three monthly, to enable residents to explain their problems and how we could help.  
P.C. Julie Swift had tried this without any success.  
Arrange a meeting in October with Mr. J.Cotton, Highways Engineer, to speak to us about possible Highway commitments to the Parish.  
It was reported by one councillor that Mr. J. Carswell had promised a traffic survey, this we will follow up.  
It was agreed that a special meeting would be called to discuss the Plan and two points selected to carry forward. Date to be arranged. Also to give notice to the Planning Department of Broadland District Council that the formulated Parish Plan had been accepted by Blofield Parish Council.
- 12. COUNCILLORS INPUT.**
- 12a.** Letter had been received from resident, praising the effort put into the Parish Plan.  
Same letter complained about the way the Broadland District Council handles Planning matters.  
Clerk confirmed that BDC were replying to this.

- 12b. Complaint about Oak Tree obstructing visibility at the junction of Stillitoe Rd / Lingwood Road. Cllr. Toothill to supply further details.
- 12c. Complaint about the overgrown hedge etc owned by Mr. Murrell on Doctor's Road. Clerk to write again to Mr. Murrell, copied to BDC.
- 12d. Bus shelter at Blofield in a disgusting state, it had been agreed that the Scouts would carry out this work.
- 12e. Clerk to write to the Doctor's surgery on Plantation Rd again, asking if there had been any further developments.
- 12f. Diamond Jubilee asked to be placed on next agenda.
- 12g. Clerk to contact Post Office officials to ask if the paint could be renewed on the "Mid-round Storage boxes"
- 12h. Cllr. Pawsey reported that footpath above the A47 was unpassable also a further footpath. Cllr. Dr.D.Pilch explained that Mr. M. Tetlow had agreed to clear the A47 footpath and the remaining one would be cleared by himself and Mr. Tetlow.
- 12i. Cllr Dr.Pilch requested that the Council consider a donation towards the cost of replacement of Kissing gates and Fence (£525) adjacent to Margaret Harker Hall as we are responsible for a section of it. Clarification was asked for. This was to be agreed at the September meeting.
- 12j. Dr.Pilch also stated that the Diascen Survey had observed works required to the North Boundary Wall of the Church. Clerk asked for photographs, so that quotations could be obtained.
- 12k. Cllr. Shackle reported that at the Blofield Courthouse meeting it had been mentioned that they were greatly in need of funding for a new heating system and roof insulation. Was the 106 monies available? She will return and ask them to forward a proposal to the Parish Council.

**13. BROADLAND DISTRICT COUNCIL**

- a) Policing & Crime Act 2009 – Sex establishments and Sexual Entertainment Venues Policy – definitions of relevant phrases. -Noted.
- b) Your Broadland – Your Decision. Entries required for small funding scheme to advertise what our council does. Council would like to receive further information.
- c) CIL (COMMUNITY INFRASTRUCTURE LEVY) Preparation is taking a little longer and Parish & Town Councils are requested to think about how they would prioritise local infrastructure, which would be funded from any CIL income. Council must give this some thought in the near future.
- d) FUTURE OF THE STANDARDS. – Agreed that no reply was necessary.

**14. NORFOLK COUNTY COUNCIL.**

- a) Norfolk Minerals and Waste Local Development Framework. Confirmation of further consultations which will run until 15<sup>th</sup> August.
- b) Norfolk Minerals and Waste Local Development Framework. Confirmation of Addendum to sustainability Appraisal revision which will run until 5pm on August 1<sup>st</sup> 2011.

It was agreed that as there had not been anything which effected the Parish in the last LDF that there was nothing further to discuss.

- c) Proposed power and recycling centre, Willows Business Park King Lynn.

Comments required.

d) KING'S KYNN RECYCLING PLANT.

Letter from Bill Borrett copies to all.

After discussion it was agreed that the letter from Hunstanton Town Council be our sample for replying to above .

**15. ALLOTMENTS**

This item had been discussed and dealt with after item 7.

**16. BLOFIELD COURTHOUSE CONSTITUTION.**

To consider new wording owing to person changes.

No problem with new constitution, accepted.

**17. BATTLE FOR DEMOCRACY.**

Letters received from Norfolk Waste Research Group and Hunstanton Town Hall

Requesting support – copied to councillors.

It was agreed that we do support democracy and Hunstanton Town Hall.

**18. S.L.C.C. REGIONAL CONFERENCE BOOKING**

Members £65 Non –members £85.00

Dunstan Hall September 14<sup>th</sup>. Clerks request to attend.

**All agreed.**

**19. BROADGATE BUSINESS PARK**

Request for support against the above from Gt. & Little Plumstead Parish Council.

To forward letter of support to Council Clerk.

**20. LEISTON – cum- SIZEWELL TOWN COUNCIL.**

Support sort on seeking new planning guidance. Copied to all.

After discussion the Council agreed to support this request.

**21. WEBMASTER CONTRACT.**

To agree conditions for the Parish Council website.

Not available for discussion.

**22. CORRESPONDENCE.**

All remaining communications will be circulated in "Round Robin".

There being no further business Chairman thanked all for coming and closed the meeting at 10.40pm.